



Please complete this form fully and accurately in order for the CFPM board to address/follow up with any specific insurance issue you have. Kindly note, we will not be able to proceed with an incomplete form. All contact information must be provided (*name, phone number and/or email address*).

In order to assist you, CFPM would need to have a clear understanding of all history of events. If the patient has not yet followed up with their Human Resource Centre or Union Representative, please request that they do so before submitting this form.

DATE: _____

MEMBER: _____

PATIENT NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

POLICY NUMBER: _____

WORK PLACE _____ INSURANCE _____

ADDRESS _____ ADDRESS _____

PHONE NUMBER _____ PHONE NUMBER _____

EMAIL ADDRESS _____ EMAIL ADDRESS _____

CONTACT NAME _____ CONTACT NAME _____

TITLE _____ TITLE _____

UNION REP NAME _____ PHONE NUMBER _____

Have you followed up with your Human Resources Department?

- Yes
- No
- Not applicable

If yes, please provide the name of the contact person and advise what the outcome was?

Have you followed up with your Union Rep?

- Yes
- No
- Not applicable

If yes, please provide advise what the outcome was?

History of Events (Please be brief, but specific, including dates. Please attach all correspondence)

What would you like the CFPM to do?

I hereby give the CFPM permission to act on my behalf regarding this issue. I understand that my name and other pertinent information may be used during inquiries and correspondence.

Member's Signature

Patient's Signature

Date

Date